

**London Borough of Harrow**

**KEY DECISION SCHEDULE ( SEPTEMBER 2017 - NOVEMBER 2017 )**

**MONTH: September**

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

**A Key Decision is a decision by the Executive which is likely to:**

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

## **Decisions which the Cabinet intends to make in private**

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk) or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
<b>SEPTEMBER 2017</b>						
Social Value in Procurement	<p>To note the outcomes from the inclusion of social value requirement in procurements during 2016/17</p> <p>To endorse work to maximise the benefits of social value by: including service credits provisions in contracts for non-delivery of social value targets, evaluate track record in delivering social value as part of the procurement process, addressing poor performance in the delivery of</p>	Cabinet	14 September 2017	<p>Councillor Adam Swersky</p> <p>Michael Lockwood, Chief Executive, Harrow Council mark.billington@harrow.gov.uk Tel: 020 8736 6533</p>	Open	<p>Agenda report and any related appendices</p> <p>Consultation: Internal Consultations.</p>

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	Social Value targets as a breach of contract					
Revaluation Support & "Supporting Small Businesses Relief"	To agree the revaluation Support Policy in order to allow the distribution of Central Government Funding to eligible Small Businesses	Cabinet	14 September 2017	Councillor Adam Swersky  Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices  Consultation: Consultation occurring with GLA as preceptor and Business Representatives such as Federation of Small Businesses, Chamber of Commerce and Harrow in Business
Use of Retained Right to Buy Receipts	Approval to use retained Right to Buy Receipts to fund Registered	Cabinet	14 September 2017	Councillor Glen Hearnden  Nick Powell,	Open	Agenda Report and any related appendices

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	Providers or other charitable bodies bringing forward affordable rented schemes to which the council will have 100% nomination rights, subject to the RP or charitable body entering into a grant agreement			Divisional Director, Housing Services alison.pegg@harrow.gov.uk Tel 020 8424 1933		Consultation: There is no need for specific consultation on this proposal. Individual developments that receive retained RTB receipt funding would be consulted on in the usual way through the Planning process
Revenue and Capital Monitoring 2017/18 – Quarter 1 as at 30th June 2017	To Note the Revenue and Capital forecast position as at Quarter 1. To approve virements. To approve any amendment in the capital programme delegated to Cabinet.	Cabinet	14 September 2017	Councillor Adam Swersky  Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 020 8424 7544	Part exempt  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices  Consultation: None

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Vehicle Crossing Policy	To agree the Policy that will govern vehicle crossings across the borough	Cabinet	14 September 2017	Councillor Graham Henson  Venetia Reid-Baptiste, Divisional Director of Commissioning Services ian.slaney@harrow.gov.uk Tel: 020 8424 1829	Open	Agenda Report and any related appendices  Consultation: Internal officer/Member, as appropriate
Integrated Enforcement Policy	To agree the integrated enforcement policy for adoption following consultation	Cabinet	14 September 2017	Councillor Graham Henson  Simon Baxter, Divisional Director, Environment & Culture simon.baxter@harrow.gov.uk Tel: 020 8416 8675	Open	Agenda Report and any related appendices: Integrated Enforcement Policy, Consultation Results  Consultation: The report will include the results of the public consultation

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2018/19 Security, Health and Safety Compliance and Common Parts Works	Authority to go to market and procure a contract. Seek delegated authority to award the contract following the outcome of the tendering process	Cabinet	14 September 2017	Councillors Glen Hearnden and Adam Swersky  Nick Powell, Divisional Director, Housing Services andrew.campion@harrow.gov.uk Tel: 020 8424 1339 rukshan.kariy@harrow.gov.uk Tel: 0208 424 7669	Open	Agenda Report and any related appendices: Gateway1 report  Consultation: Relevant Officers and Portfolio Holders
Building a Better Harrow - Autumn 2017 Report	Approval of commencement of procurement activities; delegation of decision to enter into land transfer agreement; approve start of design work on Waxwell Lane scheme; approve	Cabinet	14 September 2017	Councillor Keith Ferry and Adam Swersky  Paul Nichols, Divisional Director, Regeneration and Planning peter.wright@harrow.gov.uk Tel: 020 8424 1519	Part exempt	Agenda Report and any related appendices  Consultation: Local residents groups, Councillors and Officers

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	procurement of Haslam House contractor					
Variation and extension of the novated contract for the Health Visiting Service with London North West Healthcare NHS Trust to run until 30 June 2018	Seeking approval for the variation and extension of the novated contract for the Health Visiting Service with London North West Healthcare NHS Trust to run until 30 June 2018	Cabinet	14 September 2017	Councillor Varsha Parmar  Andrew Howe, Director of Public Health audrey.salmon@harrow.gov.uk Tel: 020 8416 8629 jonathan.hill-brown@harrow.gov.uk Tel: 020 8424 7613	Open	Agenda report and any related appendices: Consultation Outcomes report, Equalities Impact Assessment, Needs Assessment  Consultation: There has been extensive consultation on the new specification for the 0-19 Health Visiting and School Nursing. The Scrutiny Review was a key and very useful part of the consultation process which



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						will inform the new service specification. The full consultation feedback report will be included in the Cabinet papers
<b>OCTOBER 2017</b>						
Housing Related Support and Preventative floating support services	To delegate authority to procure Housing Related Support and Preventative floating support services	Cabinet	12 October 2017	Councillors Glen Hearnden and Simon Brown  Bernie Flaherty, Director of Adult Social Services Nick Powell, Divisional Director, Housing Services jane.fernley@harrow.gov.uk Tel: 020 8424 1283 chris.greenway@harrow.gov.uk Tel: 020 8424 1043	Open	Agenda Report and any related appendices: EqIA  Consultation: Current service users are being consulted and providers are being invited to a market engagement event

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Treasury Management Compliance with the second Markets in Financial Instruments Directive (MiFiD II)	To note the report and to recommend that Council agrees to approve officers to undertake the opting up to elective professional status process before the Regulations come into force on 3 January 2018	Cabinet Council	12 October 2017 30 November 2017	Councillor Adam Swersky  Dawn Calvert, Director of Finance iain.millar@harrow.gov.uk Tel: 0208 424 1432	Open	Agenda Report and any related appendices  Consultation: Internal Officers only
<b>NOVEMBER 2017</b>						
Public Art Policy	To approve the adoption of the Public Art Policy and Application Process	Cabinet	16 November 2017	Councillor Sue Anderson  Simon Baxter, Divisional Director, Environment & Culture tim.bryan@harrow.gov.uk	Open	Agenda Report and any related appendices: Public Art Policy Statement, Public Art Procedure, Public Art Application Form

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				Tel: 020 8416 8639		Consultation: Relevant Councillors. Further consultation will be undertaken with other Council Departments. Public consultation will be undertaken with arts, heritage, and community groups being encouraged to provide feedback
Library Management Contract Extension	To approve the extension of the contract with Carillion Integrated Services Ltd for a further five years from 1 <sup>st</sup> September 2018	Cabinet	16 November 2017	Councillors Adam Swersky and Sue Anderson  Simon Baxter, Divisional Director, Environment & Culture tim.bryan@harrow.gov.uk Tel: 020 8416 8639	Open	Agenda Report and any related appendices: Equalities Impact Assessment, Contract Performance  Consultation: Consultation was undertaken with

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						the public and library staff prior to the award of the contract to Carillion Integrated Services Ltd in September 2013

## HARROW COUNCIL CABINET 2016/17

### CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Devolution	Sachin Shah	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Children, Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07712 278832 Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk

<b>Portfolio</b>	<b>Councillor</b>	<b>Address</b>	<b>Telephone no.</b>	<b>Email</b>
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Commercialisation	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Public Health, Equality & Community Safety	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Housing & Employment	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Performance, Corporate Resources & Customer Service	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk